

Track II Environmental Forum Intern

The Arava Institute is seeking an intern to provide logistical and research support to the Track II Environmental Forum Steering Committee and Working Groups and to prepare for the Second Annual Cross-border Environmental Conference in November 2018.

The Arava Institute for Environmental Studies located on Kibbutz Ketura in the southern Arava Valley of Israel, has launched a multi-national forum to promote effective cooperation between Israel, Jordan and Palestine in the face of ongoing environmental challenges.

In spite of the current conflicts in the region, such cooperation is vital if these challenges are to be overcome. Key environmental organizations and individuals representing both state and non-state actors will be enabled to meet in a safe environment to discuss the development of practical cross-border schemes and the formulation of long term environmental agreements between the countries of the region.

Participants will include individual experts and academics, representatives of NGOs and other relevant organizations as well as individuals connected directly to their respective governments.

Responsibilities

- Assist the Co-Chairs of the Steering Committee in all aspects of the logistics of organizing to steering committee and working group meetings including;
 - Sending invitations
 - Preparing the agenda and background material
 - Recording, organizing and distributing the minutes of the meetings
- Assist the Working Group Chairs in preparing the necessary background research material for the Working Group discussions; Renewable Energy, Wastewater Management, Climate Change and Solid Waste Management.
- The Steering Committee and each Working Group will meet 3 or 4 times in 2018.
- Prepare and organize the Second Annual Cross-border Environmental Conference in November 2018.

Time commitment

The internship is a fulltime self-funded position starting in January 2018 ending at the end of November 2018.

Supervision

The intern will be supervised by the Co-Chairs of the Track II Steering Committee, Robin Twite and Shira Kronich. Shira will be the intern's onsite manager.