

The Arava Institute for Environmental Studies is seeking:

Research Assistant for the Center for Climate Change Policy and Research

Job descriptions:

- Research Assistant for the Center for Climate Change Policy and Research
- Position: Full -Time Position (100%)
- Department: Climate Change Research Center
- Reports directly to: Director of the Center for Climate Change Policy and Research

Responsibilities

- To provide support to the director of the Center for Climate Change Policy and Research that informs research proposals, project implementation and overall organizational strategy in climate change matters.
- Help, support and report the implementation of the Climate Change center activities (such as workshops/conferences/working groups).
- Participation in the development of research proposals and publication of peer reviewed scientific papers in line with relevant UN SDGS and that are relevant to adaptation and mitigation of climate.
- Raising awareness and exposure of the Center.
- Coordination of logistics for all the Center for Climate Change Policy and Research activities, projects, meetings, and working groups, including work plans implementation, reporting, finance documentation, and support for visa and permit approvals.
- Developing cooperation with other Arava Institute research centers.
- Provide proper compliance for the implementation of research projects of this and other research Centers at AIES.

Requirements

- Advanced degree in a relevant field (Climate change/Environmental studies and related fields).
- Ability to work in a team.
- Ability to work independently and to be a creative thinker.
- High level of spoken and written English- required.
- Hebrew and/or Arabic - advantage.

Please send your CV to info@arava.org